



WERRIBEE PONY CLUB

ARN 4343S

RIDE WITH ELEGANCE

HORSE TRIALS



21ST & 22ND SEPTEMBER 2019

Werribee Park National Equestrian Centre
K Road, Werribee. Melways Ref. - Map 201, D3

PCAV GRADES 1 – 5

Grade	1	2	3	4	5
Dressage Test	HT Test 3	HT Test 2	3B	4B	5B
Arena Size	60m	60m	60m	40m	40m
Max. Jump Height Showjumping	1.05m	0.95m	0.80m	0.65m	0.50m
Max. Jump Height Cross Country	1.05m	0.95m	0.80m	0.65m	0.50m
All Dressage tests taken from PCAV Dressage Tests January 2013. All grades will ride over the two days. All Showjumping will be held indoors Grade 1 Showjumping will be held on Saturday evening in Indoor 1. Grade 1,2,3 State Qualifier subject to accreditation					

Entry Fee: **\$90 per combination** (includes the WPNEC facility fee of \$16 per day per horse so do not add anything extra – just pay \$90)

The entry dates will be over multiple days. Entries will be taken on a *first in* basis.

Entries Open: **Sunday 25 August 2019 GRADES 4/5.**

Monday 26 August 2019 GRADES 1/2/3

Entries Close: **Friday 6 September 2019.** Sections are limited so entries may close earlier

ATTENTION: The entire HorseComps team will be overseas (and uncontactable) from 9 – 22 August. If you send an email in that time – we will get back to you but please be patient! We will not have mobile phones, so please send an email.

How to Enter: Entries will be taken **ONLINE** www.horsecomps.com.au

Bank Account: Bendigo Bank
BSB: 633 000
A/c #: 152 413 993

Name: Werribee Pony Club

Please use rider name AND GRADE as reference, or club name if submitting a club entry.

Rider Times: The Draw and Volunteer Helper information will be available on www.werribee.ponyclubvic.org.au and on www.horsecomps.com.au and can be found on **TEAM APP MONDAY 16TH September 2019.** Times will not be emailed out.

Waiting List: If you are on the waiting list, you will be notified.

Withdrawals: Please refer to full conditions below for details.

Volunteering: **Every club** is required to supply volunteers. Details will come out with the draw.

Camping: Bookings are essential and fees do apply. WPC & HorseComps are not able to assist with queries in relation to Camping/stables/yards.

Book online at www.wpneec.com.au/bookings. Enquiries: 03 9741 7672.

Conditions: The following "Competitor Information" form part of the Conditions of Entry.

**Queries: Please call/text Caroline on 0408 461 088
or email wpchorsetrials@gmail.com**

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Entries online - www.horsecomps.com.au

Thank you for entering the 2019 Ride With Elegance Werribee Annual Horse Trials. Please read the following useful information to help you enjoy your weekend.

BACK NUMBERS

The Werribee Pony Club will provide back numbers upon registration. Due to the number of competitors, they are to be worn for all three phases.

BANK ACCOUNT DETAILS

Bendigo Bank

BSB: 633 000

A/c #: 152 413 993

Name: Werribee Pony Club

Please use rider name AND GRADE as reference, or club name if submitting a club entry.

CAMPING/CARAVANS

Bookings are essential and fees do apply. Book online at www.wp nec.com.au/bookings. Suppliers of caravans are: Caravan for Hire, Geelong, email: info@caravanforhire.com.au phone 03 5250 5132

The Werribee Pony Club & HorseComps do not have anything to do with Camping / Caravans at the venue.

CANCELLED EVENT

In the event of the Horse Trials being cancelled due to circumstances that may be beyond the control of the Werribee Pony Club or the Werribee Park National Equestrian Centre, a fee may apply to cover costs.

CANTEEN

Full canteen services will be available Friday to Sunday, and will be open until late Saturday night.

CROSS COUNTRY COURSE

The Cross Country Course is only to be ridden by entered riders during competition times. There is to be no private "schooling" of horses once the event is complete. Once a rider has been eliminated at any obstacle on the course, the horse and rider **MUST** retire and leave the course, as per current PCAV Horse Trials Rules.

DISCLAIMER

Neither the organizing committee of this competition nor the PCAV accepts any responsibility whatsoever for any accident, damage, injury or illness to horses, riders, ground spectators or any other person or property.

DOGS

Werribee Park National Equestrian Centre Committee of Management considers it a privilege that you are allowed to bring your dog to this venue. We insist you *keep your dog under effective control at all times*. *No dog is permitted in the indoor arena or past the cyclone fencing into the 2nd Cross Country Paddock.*

ENTRY FEES

Your entry into the event will not be accepted and processed until the full entry fee AND entry form has been received. If one is missing, your entry has not been satisfactorily completed and will be pending until both are received.

ENQUIRIES

If you have any entry enquiries, please call or text the HorseComps Entry Secretary (Caroline Shirra) on **0408 461 088** or email wpchorsetrials@gmail.com

FACILITY FEE

The facility fee is a charge levied by the Werribee Park National Equestrian Centre (WPNEC) for use of their facilities. The fee is currently \$16 per horse per day. As the event is over a period of two days, **\$32 has been added into the Entry Fee**. You do NOT need to add this to your \$90 – it has already been built in.

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FARRIER

Will be available at the venue **SATURDAY** only. Details available in the program. Payment in full due on the day.

GEAR CHECK

PCAV Gear Rules apply. All gear checks will be conducted in an allocated area located on the grounds and will be to the current PCAV Gear Check rules. Competitors must ensure that they have had their gear checked and have the official gear check sticker clearly displayed before competing in any phase of the event.

HAIR

When riding the cross country phase, riders are required to have their hair tied up so that it does not obscure their body number. If a fence judge cannot read your body number, it is likely you may be eliminated.

HORSE FEED

Grass hay and Lucerne will be available to purchase at this year's event. Pre-order and pay, and collect at the event, or purchase on the day (subject to availability). Orders are on a separate "Hay" on the WPC page on HorseComps.com.au

PRE-ORDER Grass Hay \$15 per bale
PRE-ORDER Lucerne Hay \$25 per bale

If you don't pre-order, there will be limited stock available on the day but to avoid disappointment, make sure you pre-order. **An additional \$3 per bale to be added to the above prices for hay that's not pre-ordered.**

Hay can be collected from Friday night. Don't forget to bring your own wheelbarrow – it's heavy!

LUNGEING

Lungeing is permitted only in the designated lungeing arena located at the Werribee Park National Equestrian Centre, as per the PCAV Handbook of Bylaws.

MEDIA AND DIGITAL PUBLICATION CONSENT

PCAV members and families that are involved with the Werribee Pony Club Horse Trials may be photographed by official photographers. There are also times when local press is invited to cover particular events. Digital images are also used in newsletters, flyers, websites and other promotional activities for the Werribee Pony Club and the PCAV.

MULTIPLE RIDES

Rider's may wish to enter multiple* horses into the event. Multiple rides in all Grades will be accepted. All entries must be qualified, as per current PCAV rules. However, the Werribee Pony Club may accept none, one or more of the entries, at its sole discretion and the rider must abide by the draw, as per the PCAV Handbook of Bylaws 2019.

OFFICE

Event Secretary's office will open from 4-6 pm on Friday evening in the Indoor Arena 1. All event questions need to be directed here and NOT the WPNEC or EV office. Saturday 7 am – 5 pm, Sunday 7 am – finish.

OPEN /HRC/V/EV CLASSES

There is no open/unofficial/HRC/V/EV classes. PCAV classes only.

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PRIZES

Thanks to the team at **Ride with Elegance**, winners will receive an embroidered trophy rug
Best overall in each section – trophy
1st-6th overall in each section – sash
1st-3rd “Best Dressage” in each section – sash (must compete in all three phases of the event) GRAEME

THORPE MEMORIAL AWARD – this is awarded to the most successfully placed club at the end of the event.
The winning club will receive a trophy and a sash

Other prizes subject to sponsorship and may be shared around in the case of an equal placing.

PCAV CARDS

All riders must present their current PCAV Card to the Secretary's office. It is the rider's responsibility to present an accurate card to the organizing committee on the day. DC's must not alter or correct grading cards on the day of the event. Incorrect cards will result in disqualification. Please refer to the PCAV Handbook of Bylaws for further details.

QUERIES AND PROTESTS

QUERY – A competitor may raise a query at the event, on a form provided at the Secretary's office. Once completed, the competitor must hand the query form to the Secretary's office for investigation by the appropriate official. The appropriate official must answer the query verbally as soon as possible. If the competitor is not satisfied with the explanation, they may lodge a protest within the prescribed time.

PROTEST – A competitor may lodge a protest in writing, with a \$50 fee, at the Secretary's office no later than one hour after the happening that gave rise to the protest or 30 minutes after posting of interim scores. The Jury of Appeal or appropriate person will consider the protest and their decision is final. The competitor forfeits the fee unless the Jury of Appeal or appropriate persons uphold the protest or decide that there were reasonable grounds for the protest.

SCRATCHING / WITHDRAWING FROM THE EVENT – INCLUDING REFUNDS

Please complete “**Official Scratching/Refund Form**” - HorseComps.com.au/Werribee-ht.html
Refunds may take up to 14 days after the event to be fully processed and monies returned.

Scratching – prior to closing date - \$20 Administration Fee

Scratching – after closing date - \$40 Administration Fee – must be accompanied by a Vet/Medical Certificate – **no exceptions**

Scratching – after draw is released – **no refunds – no exceptions**

Only refunds on the “**Official Scratching Form**”, accompanied by correct documentation will be processed.

There will be no refunds once the draw has been released.

Refunds are only for the fee of \$90 paid to the Werribee Pony Club and NOT any fees payable to Werribee Park National Equestrian Centre, ie stables, straw etc.

Any refunds or overpayments or requests for payment must also complete this form – **Official Scratching / Refund Form.**

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RIDER TIMES

The Draw and Volunteer Helper information will be available on both www.werribee.ponyclubvic.org.au and www.horsecomps.com.au and **TEAM APP MONDAY 16TH September 2019**. Times will not be emailed out. Keep monitoring the HorseComps page for updates.

RULES GOVERNING EVENT

This event will be run under PCAV (Pony Club Victoria Inc.) rules. All competitors must be conversant with these rules and entering this competition constitutes acknowledgement that PCAV rules apply and acceptance of these rules. The Werribee Pony Club Inc. reserve the right to cancel a section, divide a section, to alter advertised times or to refuse any entry with or without stating any reason. Competitors must be ready to commence each stage of the event at least 15 minutes prior to scheduled time and may be required to ride earlier than scheduled due to scratchings. Queries and Protests will be conducted in accordance with the PCAV Handbook of By-laws.

SPECIAL REQUESTS

Due to the size of the event, special requests may not be entertained however if you're riding more than one horse, every effort will be made to give you favourable times.

STABLES / YARDS / HORSE BEDDING

Stables/yards/horse bedding is the responsibility of Werribee Park National Equestrian Centre. **Yards can now be reserved, if you want a yard close to your campsite – fees apply. Non-reserved yards are still free and are on a first-in basis.** There are plenty of yards – nobody will miss out. Stables, yards and bedding must be booked online at www.wp nec.com.au/bookings (same time as camping if convenient). Extra bedding will be available during the event via WPNEC office. PLEASE NOTE: no straw is to be used in yards or stables. You can bring your own shavings.

The Werribee PC or HorseComps **do not** have anything to do with Stables or Yards at the venue.

STATE QUALIFYING CARDS FOR GRADE 1 /2/3

IF the Central Zone Representative is available at the **completion** of the Cross Country once the event is finished, PCAV cards will be signed for the 2020 State Qualifiers. Otherwise, they can be posted to Werribee Pony Club, with a stamped, self-addressed envelope, to be signed by the Werribee Pony Club DC after the event. Please contact the club for postal address, or for update on what events the Werribee PC DC is attending where your card can be signed at. Please note, the State Qualifier is subject to accreditation

TIMETABLE

PROPOSED TIMETABLE

<i>Class</i>	<i>Dressage</i>	<i>Show Jumping</i>	<i>Cross Country</i>
<i>Grade 1</i>	<i>Saturday</i>	<i>Saturday</i>	<i>Sunday</i>
<i>Grade 2</i>	<i>Saturday</i>	<i>Saturday</i>	<i>Sunday</i>
<i>Grade 3</i>	<i>Saturday</i>	<i>Sunday</i>	<i>Sunday</i>
<i>Grade 4</i>	<i>Saturday</i>	<i>Saturday</i>	<i>Sunday</i>
<i>Grade 5</i>	<i>Saturday</i>	<i>Sunday</i>	<i>Saturday</i>

**** Please note ~ the 3A&B SECTION is for riders that have travelled the longest to participate in the event****

**** SUBJECT TO CHANGE ****

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VETERINARY SERVICES

The University of Melbourne Equine Centre is located approximately 10 minute drive from the venue. They can be contacted on 13 63 52. Please note ~ they do not do call outs, horses will need to be taken directly to their premises, 250 Princess Highway, Werribee.

On call is Dr Nick Robson from Western Equine Veterinary, 8:30AM – 5:00PM Friday. After hours service will available Friday night /Saturday /Sunday. Dr Robson can be contacted on 0418 385 223. Payment is due on the day of consultation.

VOLUNTEERING

Firstly, thank you for volunteering. We are a very small club of around 20 riding members, and your help is very much appreciated. Due to the amount of riders, all clubs are required to provide helpers during the course of the event. Duties will cover areas such as Cross Country jump judging, Dressage Penciling and Marshalling for either Cross Country or Dressage. Clubs will be allocated a job, and it is up to the Club to complete the roster. The volunteer list will be available when the draw is published on the Club website, www.werribee.ponyclubvic.org.au Cross Country jump judging guides and Horse Trials rules are available at www.ponyclubvic.org.au. There will be a compulsory Cross Country Jump Judge briefing (Time TBA) at the event. Both Riders and parents are welcome and encouraged to come to this briefing.

WAITING LIST

If your class is full and you are on the Waiting List, this will be evident when entering on HorseComps. You will be advised that you are being entered on the Waiting List. To secure your position on the Waiting List you must still pay the full entry fee. If we are unable to offer you a ride by 6:00PM on Wednesday 18th September your Entry Fee will be refunded in full. If you wish to be removed from the Waiting List, this is treated exactly the same as a Scratching and the Official Scratching Form must be completed. Admin Fees will apply, see SCRATCHING

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Werribee Park
National Equestrian Centre
CENTRE SAFETY RULES 2018

RISK MANAGEMENT CONDITIONS

The information set out within this document *must* be included in the Prize Schedule, Competitor Information and must be signed by event organiser prior to an event, and adhered to at all times.

1. Werribee Park National Equestrian Centre committee of Management considers it a **privilege** that insist you **keep your dog under effective control and on a leash** at all times.
2. Approved Safety Helmets must be worn at all times when riding
3. Cross Country obstacles must not be jumped/used unless a non-riding level one NCAS coach is present.
4. Riding of horses bareback is **prohibited**
5. Riding of rugged and/or unbridled horse is **prohibited**
6. Any person may lead a maximum of two horses while mounted
7. Stallions must at all times be in the control of a person aged eighteen year or more
8. Horses are not permitted within/upon the quadrangle (between the barn & Indoor 1)
9. Horses are not permitted near pedestrian doorways
10. Straw bedding is not permitted on the venue, wood shaving type bedding is accepted only
11. Bicycles are not permitted in the Indoor Arenas or any stable block. Approved helmets must be worn at all times.
12. Bicycles are not permitted near doors designated as public entrances or exits
13. Motor Cyclist riders must wear approved safety helmets and hold the appropriate licence
14. Speed limits must be adhered to at all times, the speed limit at WPNEC is 10km p/h
15. Power leads must not be on the ground or over roadways
16. Construction of portable/tape yards is **prohibited**
17. Alcohol must not be consumed in the Indoor Arenas, unless purchased from the licensed bar located in Indoor Arena No 1
18. Please observe all signs at the venue
19. Horses must be tied in a safe manner. Horses must not be tied to unattached floats, wheelie bins etc.
20. No infrastructure to be erected on WPNEC Grounds without written approval by management prior to event.
21. Entry and Exit doors to Indoor Arenas are not be obstructed at any time
22. Every event to book at WPNEC must provide their own first aid officials.
23. Report any incidents, damages or safety concerns to WPNEC management immediately.
24. Dogs are not permitted on the Cross Country Course when in use.
25. Please all WPNEC Management should you require any assistance with ANY issue.
26. Users who do not comply with these guidelines may be refused future use of WPNEC.

These conditions apply unless the Manager or the Committee of Management has given the discipline/event/activity concerned an exemption. *Exemptions must be applied for in writing and will be only valid for the dates granted.*